**SIGMA PI FRATERNITY, INTERNATIONAL**

**THE CONSTITUTION OF**

**THE THETA-GAMMA ALUMNI CLUB**

**Article I – Name**

Section 1 The name of this Alumni Club shall be the “Theta-Gamma Alumni Club”

Section 2 In this constitution, the Theta-Gamma Alumni Club may be referred to as “the club,” or “alumni club.”

**Article II – Purpose and Objectives**

Section 1 The purpose of the Theta-Gamma Alumni club shall be:

1. To provide opportunities for social, business, and professional contacts and relations among members of the alumni club and the undergraduate brothers of the active Theta-Gamma chapter of Sigma Pi Fraternity, International.
2. To assist, stimulate, and cooperate with the undergraduate brothers of the active Theta-Gamma chapter of Sigma Pi Fraternity, International.

**Article III – Membership**

Section 1 Membership in the Alumni Club shall consist of every initiated Alumni member of the Theta-Gamma chapter of Sigma Pi Fraternity, International who is in good standing with the Grand Chapter, the Alumni Club, and the undergraduate active Theta-Gamma chapter.

Section 2 Membership eligibility in the Alumni Club is contingent upon meeting all financial obligations.

Section 3 Active membership in the Alumni Club shall terminate:

1. Upon the receipt by the Board of Directors of the written resignation of a member; or
2. Upon failure to meet the financial obligations as outlined in this constitution; or
3. Any active member of the club who feels that another member has committed an offense worthy of expulsion from the club shall contact the Alumni Club Board of Directors and request that a vote be taken. Removal from the club requires a two-thirds affirmative vote from all active members.

**Article IV – Meetings**

Section 1 Meetings of the Theta-Gamma Alumni Club shall occur at least twice a year, one of which must coincide with the annual University of West Alabama Homecoming every October. The second meeting will occur at the annual Spring Alumni Weekend hosted by the active undergraduate chapter.

Section 2 The annual meetings may be moved for good reason with the recommendation of the President of the club with the consent of a majority of the Board of Directors.

Section 3 Emergency meetings may be called by the President of the Alumni club with the consent of a majority of the Board of Directors of the association.

Section 4 Business of the Alumni Club may be conducted at or prior to social or other meetings of a special nature.

**Article V – Dues**

Section 1 The dues structure shall be as follows:

1. Graduate Level ($0/year): Annual dues for new alumni who have left their undergraduate institution within the last calendar year shall be zero dollars ($0)
2. Active Level ($100/year): Annual dues for members of the Alumni Club who have surpassed the graduate level requirement shall be one hundred dollars ($100)

Section 2 Dues shall be paid on or before the date of October 30th. A thirty (30) day grace period shall be extended to any regular member who has not paid his annual dues by this due date. At the expiration of the grace period, written notice shall be sent to the member by the Treasurer advising him of the end of the formal grace period. Written notice can be provided by either physical mail or e-mail. If the member does not reply by submitting his dues within thirty (30) days thereafter, his membership in the alumni club shall cease.

Section 3 Reinstatement of Membership: A person, whose membership in the club has been terminated due to non-payment of dues, may be reinstated upon payment in full of such dues owing to the club by the Board of Directors.

**Article VI – Finances**

Section 1 The fiscal year of the Alumni Club shall run from October 30th of one calendar year through October 29th of the following calendar year.

Section 2 The President and Treasurer shall prepare an annual budget to be presented to and approved by the Board of Directors. This budget shall also be presented to the general club membership for approval.

Section 3 The President and Treasurer shall be responsible for controlling the funds of the club.

Section 4 The Chapter Sage or Chapter First Counselor may approach the Alumni Club at any time for a donation from club assets for the benefit of their chapter. If the requested donation appears reasonable in the opinion of a majority of the Board of Directors, a special meeting may be called to respond to the request. If the request is deemed to be urgent by the Board of Directors, communication with the regular members of the alumni club may be substituted in lieu of a special meeting. The chapter must submit to the Board of Directors, in writing at least ten days in advance, detailed information in regards to donations the chapter is requesting.

Section 5 As financially appropriate, each year the Board of Directors shall determine a gift for all Active members of the Alumni Club. The gift will be distributed at the annual Homecoming meeting or mailed to Active members.

**Article VII – Voting**

Section 1 No member shall be entitled to more than one vote. The President shall vote only in the case of a tie, with the best interest of the Alumni Club in mind. He shall be entitled to cast a regular vote in the election of officers.

Section 2 A member in good standing with the Alumni Club shall be entitled to one vote in all alumni club business and elections.

Section 3 Any motion considered at a meeting of the Club must be passed by a majority of total votes cast.

Section 4 Items needing to come before the club will be posted on the Theta-Gamma Alumni Club Facebook page, where discussion and voting will take place.

Section 5 Polls for items posted on the Theta-Gamma Alumni Club Facebook page will remain open for voting for seven (7) days before votes are tallied and the motion passes or fails. Votes cast after this period will not be counted.

**Article VIII – Board of Directors**

Section 1 The "Board of Directors" of the alumni club shall consist of a President, Vice President, Treasurer, and a Secretary. In addition, the current Chapter Director may serve as an ex-officio member of the Board. Ex-officio members shall be entitled to and constrained by all articles herein excluding being subject to annual election by the general body of the club.

Section 2 No person may hold more than one Board of Directors position at any given time.

Section 3 The duties of the directors shall be those, which are customarily assigned to a President, Vice President, and Treasurer. All records, files, or assets of the Alumni Club, which may be entrusted to any officer, shall be turned over to each successor in office.

1. The President shall be the chief executive of the Theta-Gamma Alumni Club, act as the Chairman of the Board of Directors, shall appoint all committees and be an ex-officio member thereof, shall be authorized to sign checks and withdraw funds, and shall be the executive head of the alumni club. He shall also make certain that all officers, committees and members are discharging their various duties and meeting obligations.
2. The Vice President shall supervise and is an ex-officio member of all committees, and shall serve in the capacity of the President in the absence or incapacity of the elected President.
3. The Treasurer shall be entrusted with all funds of the Alumni Club, shall keep accurate records of all financial matters pertaining to the club, shall be authorized to sign checks and withdraw funds, shall be responsible for the collection of dues and assessments of the club, and shall be responsible for any disbursements of funds to other individuals or entities.
4. The secretary shall hold minutes for both semiannual meetings, organize and provide all documents pertaining to the operation of the alumni club when needed, maintain an active contact list for all group members, and be responsible for communicating any and all announcements from the alumni club. This may also include updating the alumni page of the fraternity website with any and all alumni communication from the Board of Directors

Section 4 The general management and supervision of all business and other affairs of the club shall be the responsibility of the Board of Directors, who shall have full powers, unless otherwise provided in the Constitution or unless limited by a majority vote of the membership at a regular or special meeting of the alumni club.

Section 5 The members of the Board of Directors of the Alumni Club are volunteers and shall serve without compensation.

**Article IX – Election of Directors**

Section 1 The election of directors shall be held once a year at the designated annual Homecoming meeting of the Alumni Club. Voting shall take place electronically on the Theta-Gamma Alumni Club Facebook page.

Section 2 The terms of newly elected directors shall be for a period of one year and shall commence at the close of the meeting at which they were elected. Elected board members may run for re-election without limit.

Section 3 Whenever a vacancy occurs in an elected office, it shall be filled by special election at either a regular or special meeting of the alumni club in the manner as prescribed for a regular election. Prior to a special election, the vacancy may be filled temporarily by an appointment made by the President of the alumni club with the consent of a majority of the Board of Directors.

**Article X – Removal of a Club Director**

Section 1 Any elected Director of the Alumni Club may be removed from office for any of the following:

1. Continual gross or willful neglect of the duties of office or the requirement of membership.
2. Failure or refusal to disclose necessary information on matters of organizational business.
3. Unauthorized expenditure or misuse of Club funds.
4. Misrepresentation of the organization, its officers, or members.
5. Conviction of a felony.

Section 2 Any member of the club who feels that a Director has committed one of the offenses stated in Section 1 of Article X will prepare, in writing, the chargers and present them to the Board of Directors of the Club.

Section 3 The Board of Directors will convene a special meeting, in order for all sides to present documentation, testimony, and to assess the validity of the charges. A two-thirds affirmative vote of the members of the Alumni Club that are present is necessary for the removal from office of a Director of elected officer.

Section 4 All members of the Alumni Club must be notified in writing in advance by thirty (30) days that a motion will be presented at the next regular or special meeting “for removal from office.”

**Article XI – Amending the Constitution**

Section 1 The Constitution may be amended by the passing of a two-thirds affirmative vote of the club and then it must also pass a separate majority vote of the Board of Directors.

Section 2 Upon passing a new amendment to the Constitution, the amendment will go into effect immediately. However, the amendment may not be retroactively applied to any previous items or situations.

Section 3 The Alumni Club secretary is responsible for updating the Constitution with any passed amendments and providing the recent version of the Constitution to all Club members electronically via the Theta Gamma Alumni Club Facebook group and the Alumni page of the Active Chapter's website.